

Proposed Budget

Laramie County Fire District #10	
Budget Hearing Information	
88 Harriman Rd	Location: 88 Harriman Rd
Granite Canyon, WY 82009	Date: 7/2/2018
307-638-2240	Time: 6pm MST
Laramie County	Budget Prepared by: Chelsea Myers ph 970-567-4138

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The mission of LCFD #10 is to provide protection against fire for homeowners and land owners in the district; to provide equipment and training that assures the best possible safety protection for our volunteer firefighters; emergency responses to health, and to inform the public about fire prevention practices. In addition, we respond to emergencies occurring along the I80 corridor which runs through our district. We provide these services for the common good of the community being sensitive to obtaining the best possible outcomes within our budgetary constraints. We received some excess 6th Penny Special Tax in FY 2018 that we will be expensing in the FY 2019 budget.

S-B RESERVE DESCRIPTION

Equipment replacement and some finishings items on the new fire station

S-C

Names of Board Members	Date of End of Term	
Gary McKee	11/30/20	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Jim McBride	11/30/20	
Cherissa Applehunt	11/30/20	
Betsy Nickerson	11/30/18	
Chelsea Myers	11/30/18	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 88 Harriman Rd, Granite Canyon, WY 82009

How and where are the notices of meeting posted for the public?
 Special meetings are published in WY Tribune Eagle, regular meetings on LCFD #10's website

Where are the public meetings held?
 88 Harriman Rd, Granite Canyon, WY 82009

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$188,824	\$1,294,310	\$188,920	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$139,844	-\$1,088,065	\$552	
S-4	Total General Fund and Forecasted Revenues Available	\$428,761	\$281,033	\$194,219	
S-5	<i>Amount requested from County Commissioners</i>	\$300,450	\$169,455	\$95,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$100	\$24,487	\$15,000	
S-8	Tax levy (From the County Treasurer)	\$81,838	\$92,442	\$95,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$39,519	\$0	\$3,000	
S-11	Other County Support (Not from Co. Treas.)	\$218,612	\$77,013	\$0	
S-12	Miscellaneous	\$2,755	\$1,154	\$520	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	

S-14 **Total Revenue** \$342,824 \$195,096 \$113,520

FY 7/1/18-6/30/19 Laramie County Fire District #10

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$127,738	\$1,236,765	\$106,400	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$3,840	\$3,938	\$11,045	
S-18	Operations	\$50,988	\$43,689	\$58,525	
S-19	Indirect Costs	\$6,259	\$9,918	\$12,950	

S-20 **Total Expenditures** \$188,824 \$1,294,310 \$188,920

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$85,937	\$85,937	\$80,699	

Summary of Reserve Funds					
Beginning Balance in Reserve Accounts					
S-23	a. Depreciation Reserve	\$1,062,270	\$0	\$75,571	
S-25	b. Other Reserve	\$0	\$1,226,757	\$0	
S-26	c. Emergency Reserve (Cash)	\$182,465	\$157,822	\$220,944	
Total Reserves (a+b+c)		\$1,244,735	\$1,384,579	\$296,514	
Amount to be added					
S-28	a. Depreciation Reserve	\$164,487	\$75,571	\$0	
S-29	b. Other Reserve	\$1,226,757	\$4,008	\$0	
S-30	c. Emergency Reserve (Cash)	\$293	\$63,122	\$552	
Total to be added (a+b+c)		\$1,391,537	\$142,701	\$552	
S-31	Subtotal	\$2,636,272	\$1,527,280	\$297,066	
S-32	Less Total to be spent	\$1,251,693	\$1,230,765	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,384,579	\$296,514	\$297,066	

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 88 Harriman Rd
Granite Canyon, WY 82009

PREPARED BY: Chelsea Myers ph 970-567-4138

DISTRICT PHONE: 307-638-2240

Proposed Budget

Laramie County Fire District #10

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$81,838	\$92,442	\$95,000	
R-1.2	Other County Support	\$218,612	\$77,013		

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services		\$23,512	\$15,000	
R-3.3	Other Assessments	\$100	\$975		
R-3.4	Total Operating Revenues	\$100	\$24,487	\$15,000	\$15,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$39,519		\$3,000	
R-4.4	Total Grants	\$39,519	\$0	\$3,000	\$3,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$2,730	\$1,154	\$500	
R-5.2	Other: Specify <u>Co-op Dividends</u>	\$25		\$20	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$2,755	\$1,154	\$520	\$520
R-5.5	Total Forecasted Revenue	\$42,374	\$25,641	\$18,520	\$18,520
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #10

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$56,262	\$1,205,981	\$75,000	
E-1.2	Vehicles	\$30,813	\$13,378	\$5,000	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>SCBA system & radios</u>	\$40,663			
E-1.6	<u>PPE Equip & radios</u>		\$17,406	\$26,400	
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$127,738	\$1,236,765	\$106,400	\$106,400

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$595	\$645	\$595	
E-2.3	Clerical	\$100	\$100	\$150	
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Newsletter</u>	\$455	\$463	\$1,000	
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$1,950	\$2,010	\$7,500	
E-4.3	Other (Specify)				
E-4.4	<u>Advertising</u>	\$214	\$128	\$500	
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$297	\$552	\$500	
E-5.2	Office equipment, rent & repair			\$250	
E-5.3	Education			\$200	
E-5.4	Registrations			\$250	
E-5.5	Other (Specify)				
E-5.6	<u>Bank Service Charges</u>	\$229	\$41	\$100	
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,840	\$3,938	\$11,045	\$11,045

Proposed Budget

Laramie County Fire District #10

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Training		\$4,023	\$2,042	\$7,000	
E-7.5	Background Checks		\$49	\$0	\$200	
E-7.6	see additional details		\$250		\$1,000	\$1,000
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Station Supplies		\$2,668	\$971	\$1,500	
E-9.2	Reporting Software		\$1,013	\$832	\$1,000	
E-9.3	Foam		\$875	\$1,834	\$1,500	
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	Fuel		\$2,737	\$2,996	\$3,500	
E-10.2	Vehicle Maintenance		\$10,480	\$13,230	\$12,000	
E-10.3	Small Equipment		\$6,923	\$281	\$5,500	
E-10.4	Equipment Repairs		\$5,330	\$5,860	\$6,000	
E-10.5	see additional details				\$1,000	\$1,000
E-11	Contractual Arrangements (List)					
E-11.1	Land Lease		\$375	\$400	\$600	
E-11.2	WY Mitigation		\$8,901	\$0	\$0	
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Dues		\$200	\$150	\$225	
E-12.2	Meeting Expenses		\$398	\$555	\$400	
E-12.3	Bldg/Grounds		\$754	\$1,386	\$3,100	
E-12.4	Utilities/Telephone/Intern		\$6,012	\$13,151	\$14,000	
E-12.5						
E-13	TOTAL OPERATIONS		\$50,988	\$43,689	\$58,525	\$58,525

Proposed Budget

Laramie County Fire District #10

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$4,637	\$8,170	\$8,200	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$302	\$488	\$2,500	
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$1,320	\$1,260	\$2,250	
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$6,259	\$9,918	\$12,950	\$12,950

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #10
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

	End of Year		Beginning	
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$85,937	\$85,937	\$80,699	\$80,699
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$1,384,579	\$1,384,579	\$297,066	\$297,066
C-1.6 Total Estimated Cash and Investments on Hand	\$1,470,516	\$1,470,516	\$377,765	\$377,765
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$1,384,579	\$296,514	\$297,066	\$297,066
C-2.3 Total Deductions (a+b)	\$1,384,579	\$296,514	\$297,066	\$297,066
C-2.4 Estimated Non-Restricted Funds Available	\$85,937	\$1,174,002	\$80,699	\$80,699

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$1,062,270	\$0	\$75,571	\$75,571
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve	\$164,487	\$75,571		
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$1,226,757	\$75,571	\$75,571	\$75,571
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. Construction Reserve	\$1,226,757			
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$1,226,757	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$75,571	\$75,571	\$75,571

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$1,226,757	\$0	-0
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve	\$1,226,757	\$4,008		
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$1,226,757	\$1,230,765	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. Construction Reserve		\$1,230,765		
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$1,230,765	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$1,226,757	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$182,465	\$157,822	\$220,944	\$220,944
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve	\$293	\$63,122	\$552	
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$182,758	\$220,944	\$221,496	\$221,496
C-5.6 Amount to be spent from Emergency Reserve (Cash)	\$24,936			
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$157,822	\$220,944	\$221,496	\$221,496
C-5.9 TOTAL TO BE SPENT	\$1,251,693	\$1,230,765	\$0	\$0