

Proposed Budget

Laramie County Fire District #1	
Budget Hearing Information	
207 East Allison Road	Location: 6805 Winchester Hills Blvd
Cheyenne, Wyoming 82007	Date: TBD
307-632-1696	Time: TBD
Laramie County	Budget Prepared by: Darrick Mittlestadt/Dena Hansen

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Fiscal Year 2018-2019 Budget reflects the daily operations of Laramie County Fire District #1. Safety Equipmnet for firefighters and maintenance of emergency vehicles. Continued upgrades to Station 1 and Station 2

S-B RESERVE DESCRIPTION

The Amount listed in reserves is SPOT Project money received from Laramie County from the 6th penny funding for a new fire station to be built in the furcher at the Archer Complex

S-C

Names of Board Members	Date of End of Term
Randy Morris, Chairman	11/6/18
Sheri Morris, Treasurer	11/6/18
Jim Arnold	11/3/20
Robbie Boeff	11/3/20
Ben Laws	11/3/20

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 207 East Allison Road

City, State, Zip: Cheyenne, WY 82007

Phone Number: 632-1696

Hours Open: 8 a.m. - 5 p.m.

Where are the minutes of your board meeting available for public review?
 207 East Allison Road, Cheyenne, WY 82007

How and where are the notices of meeting posted for the public?
 207 East Allison Road, Cheyenne, WY 82007

Where are the public meetings held?
 6805 Winchester Hills Blvd. Cheyenne, WY 82007

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,130,440	\$811,024	\$1,151,500	
S-2	Total Principal to Pay on Debt	\$0	\$5,681	\$35,000	
S-3	Total Change to Restricted Funds	\$0	\$142,503	\$200,000	
S-4	Total General Fund and Forecasted Revenues Available	\$1,039,551	\$1,141,165	\$1,390,000	
S-5	<i>Amount requested from County Commissioners</i>	\$681,502	\$776,116	\$800,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	
S-8	Tax levy (From the County Treasurer)	\$681,502	\$776,116	\$800,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$0	\$0	\$175,000	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$0	\$0	\$0	
S-13	Other Forecasted Revenue	\$113,000	\$120,000	\$120,000	
S-14	Total Revenue	\$794,502	\$896,116	\$1,095,000	

FY 7/1/18-6/30/19 Laramie County Fire District #1

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$416,883	\$25,150	\$260,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$44,362	\$59,758	\$62,200	
S-18	Operations	\$574,905	\$619,416	\$686,500	
S-19	Indirect Costs	\$94,290	\$106,700	\$142,800	
S-20	Total Expenditures	\$1,130,440	\$811,024	\$1,151,500	

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$5,681	\$35,000	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$245,049	\$245,049	\$295,000	
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$142,503	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$0	\$0	\$142,503	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$142,503	\$200,000	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$142,503	\$200,000	
S-31	Subtotal	\$0	\$142,503	\$342,503	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$142,503	\$342,503	

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 207 East Allison Road
Cheyenne, Wyoming 82007

DISTRICT PHONE: 307-632-1696

PREPARED BY: Darrick Mittlestadt/Dena Hansen

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2019

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$681,502	\$776,116	\$800,000	
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants			\$175,000	
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$175,000	\$175,000
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$0	\$0	\$0	\$0
R-5.5	Total Forecasted Revenue	\$0	\$0	\$175,000	\$175,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$113,000	\$120,000	\$120,000	
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$113,000	\$120,000	\$120,000	\$120,000

Proposed Budget

Laramie County Fire District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$916	\$800	\$10,000	
E-1.4	Other (Specify)				
E-1.5	<u>Fire Fighting Equipment</u>	\$31,281	\$0	\$5,000	
E-1.6					
E-1.7	see additional details	\$384,686	\$24,350	\$245,000	\$245,000
E-1.8	TOTAL CAPITAL OUTLAY	\$416,883	\$25,150	\$260,000	\$260,000

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$17,600			
E-2.2	Secretary				
E-2.3	Clerical		\$17,600	\$17,600	
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Election Expense</u>	\$208	\$0	\$200	
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$6,607	\$18,500	\$15,000	
E-4.2	Accounting/Auditing	\$11,983	\$15,000	\$15,000	
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,160	\$5,000	\$10,000	
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Computer/Copier/Softwar</u>	\$3,642	\$2,348	\$3,000	
E-5.7	<u>Water/Sewer</u>	\$924	\$910	\$1,000	
E-5.8	see additional details	\$237	\$400	\$400	\$400
E-6	TOTAL ADMINISTRATION	\$44,362	\$59,758	\$62,200	\$62,200

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$232,823	\$247,500	\$275,000	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Fire Chief	\$62,252	\$75,000	\$75,000	
E-7.5	Overtime	\$11,070	\$12,100	\$15,000	
E-7.6	see additional details	\$392	\$15,000	\$15,000	\$15,000
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Truck & Auto	\$52,026	\$67,300	\$60,000	
E-9.2	Radio Expense	\$25,971	\$18,500	\$21,500	
E-9.3	Medical Supplies	\$2,638	\$10	\$5,000	
E-9.4	Fuel	\$16,409	\$19,300	\$22,500	
E-9.5					
E-10	Program Services (List)				
E-10.1					
E-10.2	Volunteer Incentives	\$20,872	\$15,700	\$20,000	
E-10.3	Physical Fitness	\$2,879	\$3,271	\$5,000	
E-10.4	Training	\$17,233	\$10,000	\$30,000	
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Uniforms	\$45,609	\$40,000	\$50,000	
E-12.2	Meals & Meetings	\$3,057	\$2,800	\$5,000	
E-12.3	Misc. Items	\$889	\$730	\$1,500	
E-12.4	Office & Grounds	\$11,968	\$9,600	\$15,000	
E-12.5	see additional details	\$68,818	\$82,605	\$71,000	\$71,000
E-13	TOTAL OPERATIONS	\$574,905	\$619,416	\$686,500	\$686,500

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles		\$21,512	\$32,000	\$30,000	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bonds</u>		\$370	\$100	\$300	
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$26,541	\$26,300	\$35,000	
E-15.2	Workers Compensation		\$15,341	\$15,300	\$25,000	
E-15.3	Unemployment Taxes			\$0	\$10,000	
E-15.4	Retirement			\$0	\$500	
E-15.5	Health Insurance		\$30,526	\$33,000	\$42,000	
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$94,290	\$106,700	\$142,800	\$142,800

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$5,681	\$35,000	
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$5,681	\$35,000	\$35,000

Proposed Budget

Laramie County Fire District #1
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$245,049	\$245,049	\$295,000	\$295,000
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$342,503	\$342,503
C-1.6 Total Estimated Cash and Investments on Hand	\$245,049	\$245,049	\$637,503	\$637,503
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$142,503	\$342,503	\$342,503
C-2.3 Total Deductions (a+b)	\$0	\$142,503	\$342,503	\$342,503
C-2.4 Estimated Non-Restricted Funds Available	\$245,049	\$102,546	\$295,000	\$295,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$142,503	\$142,503
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve		\$142,503	\$200,000	
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$142,503	\$342,503	\$342,503
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. SPOT ACCOUNT _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$142,503	\$342,503	\$342,503

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0